

# AP TESTING 2022

## Registration and Payment Information



October 2021

Dear AP students and Families,

Greetings M-A Families! Recently, the College Board changed how students order AP exams, as the process is relatively new and requires multiple steps on the part of students, we want to be clear about the process to avoid confusion. The College Board requires that all schools order AP tests for the upcoming Spring Testing dates by November 15th, 2021. In order for the school to meet this deadline, M-A will be completing the registration and payment process by October 29th. Students will need to complete two steps for AP exams to be ordered.

**Step 1: Register for exams with the College Board.** Each student must register for the AP test by signing into their College Board account at [myap.collegeboard.org](https://myap.collegeboard.org) and joining the class section they have been assigned by their AP Teacher. Join Codes will be provided by the AP Teacher starting the week of October 4th. Once they have joined the section, students will automatically be registered for an AP Test. If students do not join the class section and register through the College Board, we can not order a test for them.

**Step 2: Submit payment to M-A for exams ordered.** Families must make a payment to M-A for each AP test requested before the test will be ordered. The school will be collecting payment for AP tests from October 4th through October 29th. Starting on October 4th, families can pay for AP tests by either going online at [ic.seq.org](https://ic.seq.org), or they can pay by cash or check in the treasurer's office. The Treasurer's Office is open 8am-3pm. Families will be able to indicate which AP tests they are paying for. If students do not register by joining their AP class section on the College Board website AND pay for each AP test by October 29th, the school will not order the requested AP tests.

**Financial Aid Requests:** M-A, and all schools in the Sequoia Union High School District, will be charging \$106 for each AP test. If students need support in paying for AP tests, they should email Ms. Ofa Taimani at [otaimani@seq.org](mailto:otaimani@seq.org) or stop by the front office and pick up a financial aid request form. Financial Aid Request Forms are due by October 22nd.

Students will be able to order AP tests after October 29th; however, there will be an additional \$20 charge for each test ordered for tests between October 30th and November 12th. For tests ordered after November 12th, students will be charged an additional \$40. No test can be ordered after February 29th. In addition, if students cancel a test that has already been ordered, they can receive a refund minus \$40 for each test.

Payment and financial aid forms will be distributed to students in each AP class by Friday, October 8th. Families will also be able to access these forms through the M-A Bears website at <https://www.mabears.org> (search for *AP Registration*).

If you have any questions, please contact Emily Rigotti at [erigotti@seq.org](mailto:erigotti@seq.org) and Ofa Taimani at [otaimani@seq.org](mailto:otaimani@seq.org)  
Thank you!

Emily Rigotti, Instructional Vice Principal