Canvas, E-Mail, and Infinite Campus Set-Up

The Sequoia Union High School District uses a "**Single Sign On**" process which means that all three of your accounts – school E-Mail, Canvas, and Infinite Campus have the same log-in username and password.

The easiest way to access these sites is from **www.mabears.org**.
However, individual site addresses have been provided below.

Format
Username: ID Number
Password: Lowercase initials and 6 digit date of birth

Example: Anthony Anderson; birthday 10/3/2001; ID Number 1234567
Username: 1234567
Password: aa100301

Canvas (School Loop Replacement): sequoia.instructure.com
Canvas will be used to post major assignments and interim grades. Some classes may require Canvas to turn in homework, take quizzes, etc.
   *On mobile app, search for **Sequoia** and click → to be redirected (not College of the Sequoias)*

Tips for first time use
On computer:

1. Set **Notification Preferences** under Account

- Note the meanings of the different symbols for notification preferences. Choose the notification frequency you want for each option.
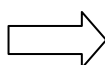
Notification Preferences

✓ Notify me right away   🕐 Send daily summary   📅 Send weekly summary   ✕ Do not send me anything

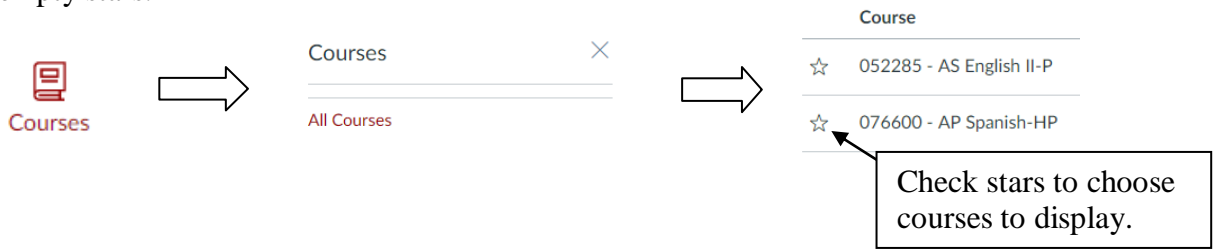Try to resist the temptation to get immediate notifications about everything.

- Can set up text notifications – teachers will not see phone numbers or ever text students directly. Regular texting charges will apply.

2. Explore Courses and course pages. Add courses to display if necessary by clicking on the empty stars.

Courses	✕
All Courses	

Course

☆ 052285 - AS English II-P

☆ 076600 - AP Spanish-HP

Check stars to choose courses to display.

3. Calendar 📅
   Calendar

Choose which calendars to display by clicking on the colored boxes.
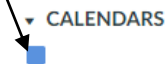
▾ CALENDARS

Consider adding school events to your personal calendar in Canvas to keep track of all school responsibilities in one place.
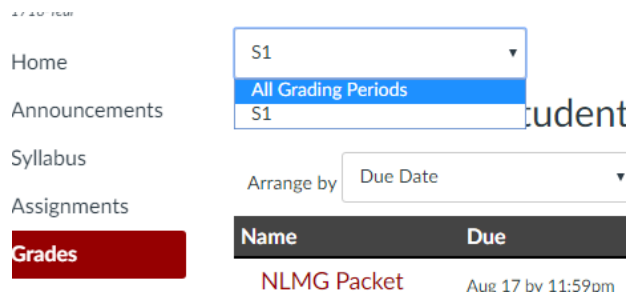
4. Assignments
   Assignments are listed under the Assignments tab. Toggle from All Grading Periods to S1 (or Q1) for current grading period assignments only.

Year

All Grading Periods ▾	Search for Assign

All Grading Periods

S1

ne

ouncements   ⋮ ▾ **Classwork**

bus
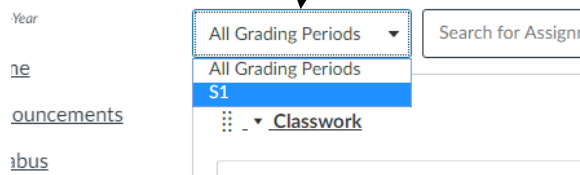
5. Grades
   Grades are listed under the Grades tab. Students will also have to toggle grading periods here to see current semester/quarter grades, not every assignment.

Home

S1 ▾

All Grading Periods

Announcements   S1   tudent

Syllabus

Assignments   Arrange by | Due Date ▾ |

Grades

Name	Due
NLMG Packet	Aug 17 by 11:59pm

On the mobile Canvas app, you may have to set additional notifications and select calendars to display.

If you need more Canvas help, refer to http://www.seq.org/Canvas-Information/index.html
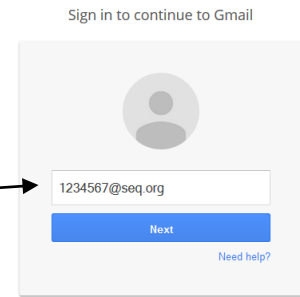
E-Mail Access: www.gmail.com

Every SUHSD student is given a Google e-mail account. Sign-in is trickier for G-Mail as you need to enter information twice if you log in from the G-Mail screen.

First time: ID#@seq.org

1234567@seq.org

Next

Need help?

Second time: Sign in from the Single Sign on screen.
Username: ID# (number only, no @seq.org)
Password: same password

Note that you must put @seq.org from the G-Mail screen. The second time, use the gray single sign-in box with your single sign on information.

Sequoia Union High School District Single Sign On
Please enter your user name and password. Just use your plain username. Do Not append @seq.org
For Help please call extension 44357

User name: 1234567
Password: ••••••••

Login

***If you will not be checking your school e-mail account regularly, set up e-mail forwarding to an account you will check. Settings (⚙▾) → Account → Add a mail account**

Infinite Campus: https://ic.seq.org/campus/portal/sequoia.jsp

Infinite campus is the school resource for transcripts, schedules, final grades, attendance, behavior referrals, etc.

Sign on from https://ic.seq.org/campus/portal/sequoia.jsp with your single sign on information. Link listed under Quicklinks on mabears.org.

Infinite Campus — Transforming K12 Education®
District Edition
Version: E.1525.4
Sequoia CA Live Data
Username
Password
Sign In ≫
Trouble accessing your account? Contact your administrator.
Forgot your password? | Forgot your username?

QUICK LINKS

> 2017/18 Permit to Participate in Athletics
> Facility Use
> Food Services
> Google Apps Access
> Infinite Campus (Parents & Students)
> NAVIANCE

> PAC Theater
> Program Planning Handbook
> Registration Process for School Loop
> Transcript Request
> SamTrans Bus Routes and Schedules